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**MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON
THURSDAY 23RD NOVEMBER 2023 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.**

BUSINESS

ATTENDEES: CHAIR CLLR D. ATKINSON, VICE CHAIR CLLR J. WARING, CLLRS S. CLOSE, S. TRIGG, W. MCDONALD, NYC REPRESENTATIVE A. BROWN, CLERK J.FIELDHOUSE

166/23 **APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON**
Cllr J. Walton and Cllr. J. McFarlane sent their apologies and reason for absence, which were both duly accepted by the Cllrs.

167/23 **PUBLIC PARTICIPATION (MAXIMUM 15MINS)**
None

168/23 **DISCLOSURE OF INTERESTS**

A Councillor had their disclosure of interest updated due to a change in Employment.

A Councillor wished to have a disclaimer read into the minutes that she is participating in Council Business in her own right as a Councillor and not as a lawyer, as she is not insured to give legal advice in her personal capacity and any issues that arise that require a legal opinion must be confirmed by the Parish Council's own lawyers.

169/23 **UPDATE FROM NYC REPRESENTATIVE**

A full North Yorkshire meeting was held over the course of 7.5hrs long.
The Planning Committee meeting resolved to approve the Skipton gateway.

North Yorkshire Councillors attended a Care Centre in Leyburn for a scrutiny of the care service.

The next Planning Committee meeting is a week on Tuesday in Ripon.

An application has been received to put in a Childrens Leisure Centre 34meters by 20 on the greenspace land on the farmland opposite the Midland Mills Industrial Estate on Station Road. Traffic issues in relation to this application have been assessed by Highways department who resolved that the volume of expansion will be irrelevant. There will be a small increase in traffic but there will also be 64 parking spaces.
The decision will be made by the planning committee.

The road from Bolton Abbey to Harrogate has been patched up.
There is a 95% chance of the canal towpath between Silsden and Farnhill being renewed.

The steps from Cononley are also going to be installed.

170/23 CLERKS REPORT

Clerks report was distributed to all Coucillors the result of which will be noted within each agenda item.

171/23 CLOSURE OF THE PLAYAREA – PLACEMENT OF CHRISTMAS TREE

After a thorough discussion it was resolved that Clerk will send all correspondence to and from North Yorkshire Council regarding the wall of the playarea and the area behind the car park to Cllr Brown for further input into this matter.

It was resolved that the Christmas tree will be placed on the wall next to the playarea

172/23 BUDGETS AND PRECEPT FOR 2024-2025

PRECEPT DOCUMENTS TO BE APPROVED – FULL RESOLUTION JOANNE PROPOSED BY COUNCILLOR WAREING AND SECONDED BY COUNCILLOR TRIGG

. IT WAS RESOLVED THAT CLLRS WILL SET IDIVIDUAL BUDGET HEADING BUDGETS FOR 24/25

YLCA SUGGEST MONTHLY INTERNAL CONTROL WITH CLLRS/NOMINATED CLLR GOING OVER THE BANKSTATEMENTS AND INVOICES. - DISCUSSED

YLCA HAVE CONFIRMED THAT WE SHOULD HAVE A SEPARATE BUDGET FOR TRAINING. - DISCUSSED

YLCA ALSO SUGGEST A CONTINGENCY PLAN SHOULD BE FACTORED IN FOR:-

1. STAFFING COSTS IN CASE CLERK UNABLE TO WORK AND NEED TO PAY ANOTHER CLERK.
2. TREE WORKS – IN CASE OF SEVERE WEATHER DAMAGE
3. LEGAL FEES – IN CASE NEED ANY LEGAL REPRESENTATION. - DISCUSSED

It was resolved that Councillors will decide the budgets at our next meeting in January. That we would keep the generalized contingency box as it is. Clerk to write to North Yorkshire Council to find out if in emergency situations where contingency may not cover expenses there would be grants available.

173/23 CHRISTMAS NEWSLETTER

It was agreed the delegated Cllr would draft these Clerk would organise the printing of the same. Clerk given delegated authority to incur/pay the incurred expense using the same printers as last year. This is then to be distributed by 16th December to Councillor Atkinson

174/23 APPROVAL OF MINUTES OF FPC MEETING HELD ON 26TH OCTOBER 2023 AND EXTRAORDINARY MEETING HELD ON WEDNESDAY 15TH NOVEMBER 2023.

It was resolved that the Minutes for meeting of 26th October be approved. Regarding the minutes of the extraordinary meeting Clerk to put official titles on them but they too have been approved.

175/23 COMMUNITY RESILIENCE FOR AIRE VALLEY – STORAGE OF SANDBAGS AND OTHER FLOOD DEFENCE MECHANISMS

After a through discussion, it was resolved Clerk is to write to Highways to see if they supply any kind of storage units for this purpose. A nominated Councillor (Councillor McDonald) will go to the meeting on 18th January being held within Crosshills, Clerk to request confirmation of the meeting place. Councillor McDonald will take the lead to develop an emergency plan for the village Clerk to write to North Yorkshire Council and request use of one of the garages to store emergency flood defences as a temporary measure

176/23 CANAL AND RIVER TRUST ISSUES

- A) **REDMAN SWINGBRIDGE - 185** - Will be done as soon as possible
- B) **CYCLISTS** – Grant documentation signed and approved Clerk to chase for response update that we have the grant for the signage and confirm that we will be covering expense of installation and need clarification if can go ahead or suggest alternative placements.

177/23 DEVELOPMENT PLAN

- a. **Highways – Speed/ maintenance** –there was a discussion about the possible use of the rehabilitation of offenders service to undertake maintenance around the village. This will be discussed further at a later date.
- b. **Lighting Issues** – Still awaiting for the new light fitting to be put in at Hannover Street and for the replacement LED to take place.
- c. **Update on the following items for the play area**
 - i. **Inspection of Play Area** -
 - ii. **Lease – registration still pending – awaiting North Yorks Council solicitors**
- d. **Continuing to improve our Council** -
- E. **Inspections of pathways, benches and walls**
- f. **Landscape Maintenance.** – to review contractors fees – add to agenda for next meeting

178/23 TREE WORKS –

It was resolved that Clerk is to arrange a date for a visit by the Tree Preservation Officer. It was resolved that Clerk will put Monday 4th December between 12-2pm for a meeting Hedge trimming and snickets – back of the Arbour up to Hannover street to be done as soon as possible, Contractor to be asked if he can do this. Councillors to reconfigure the areas to be covered. – Add to agenda for next meeting

REPORTED TREE ISSUES ON MAIN STREET

- A. HAZEL AND WILLOW TREE GROWING BELOW CANAL WALL CONCERNS OF POTENTIAL DAMAGE TO SEWAGE PIPE AND CANAL POLLUTION.37/39 MAIN STREET
- B. TREES BY 42 MAIN STREET DUTCH ELM, ASH AND SYCAMORES.

These trees will hopefully be discussed with the tree officer upon site inspection.

179/23 **RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

- Notice board advert request approved.
- Local plan briefing 5th December 6-7 on zoom. A Councillor agreed to attend this.
- Household waste consultation online survey can all do individually. To put on agenda for the next meeting.

180/23 **FINANCE & ACCOUNTS**

To consider the following invoices for approval

- | | |
|--|---------|
| • Jodie Fieldhouse (Salary November) | £234.47 |
| • Nest Pension | £12.57 |
| • Clerk Training | £25.00 |
| • Contractor for Landscaping Maintenance | £250.00 |

All payments approved

181/23 **CORRESPONDENCE**

None

182/23 **MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.**

A local resident has raised issues with parking explaining that people at the top of Grange Road are having great difficulty to safely exit their properties onto Grange Road because of parked cars at the top.

Clerk to rewrite to Area5 Highways and ask with urgency to reinstate no parking areas at the top and if possible to extend it by 1 block down the road to provide more visibility.

It is very dangerous coming both ways. Roads getting blocked and emergency vehicles would also struggle getting past. Clerk to chase previous messages. The Land Agent provided opinions regarding reasons for higher parking rates which were discussed and noted.

It was also resolved that Clerk is to write to the police and request monitoring specifically on weekend. Sat, Sun is noted to be worst time.

183/23 **HOLIDAYS**

Councillor Close Confirmed that he may not be available at next meeting.

DATE OF NEXT MEETING
THURSDAY 4TH JANUARY 2024 IN KILDWICK/FARNHILL INSTITUTE AT
7.30PM
ALL MEMBERS OF THE VILLAGE ARE WELCOME TO ATTEND

Clerk 18/11/2023

Items for the agenda for next month: Approval of minutes of meeting in October, Clerks Report, Development Plan, Highways, NYCC Street Lighting, Lease, Tree issues within Farnhill, Canal & River Trust Update, Christmas Newsletter, Budgets and Finance.