

**FARNHILL PARISH COUNCIL**

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**MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON  
THURSDAY 23 FEBRUARY 2023 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.**

**BUSINESS**

**PRESENT**

Councillor. D Atkinson (Chairman), Councillors, J Waring, S Trigg, S Close, Councillor A. Brown as CDC Representative, Clerk J. Fieldhouse.

**BUSINESS**

**267/23      APOLOGIES AND REASON FOR ABSENCE**

Councillor J. Walton sent her apologies.

**268/23      PUBLIC PARTICIPATION (MAXIMUM 15MINS)**

None in attendance

**269/23      DISCLOSURE OF INTERESTS**

A Councillor wished to have a disclaimer read into the minutes that she is participating in Council Business in her own right as a Councillor and not as a lawyer, as she is not insured to give legal advice in her personal capacity and any issues that arise that require a legal opinion must be confirmed by the Parish Council's own lawyers

**27023      UPDATE FROM CDC REPRESENTATIVE**

20 is plenty campaign – review being done at the moment will do whatever is sensible and affordable but it may make it easier to get signage for 20mph.

A request was made for Farnhill Parish Council to back Cowling in their campaign to get fixed cameras put in as may be able to get it fixed across North Yorkshire.

There is also a new scheme in Lothersdale and Cononley to protect your home where they will fit camera doorbells as these are working and catching criminals. Councillor Brown has asked if the scheme can be extended to other Villages.

There are some drainage wins in places but unfortunately not here. The best way to get drainage resolved for Farnhill is for the public to keep reporting online. Once reported Highways will be out within a couple of weeks to clear the drains and if they re-block then they will do them again within a couple of weeks. The Chair gave Councillor Brown an update on the inspection undertaken last week but we haven't heard anything since. Chair to share the information with Councillor Brown and he will also try chase this up from his side.

Anyone can now put-up solar panels so you no longer need to do a planning application unless your property is a listed building.

Councillor Brown asked if there was anything else he could maybe pick up. Farnhill have been chasing for some time to get the new lights put in on Hannover and for the inspection report to no avail. It was agreed that Chair will send Councillor Brown an e-mail reminding him of the exact details and he will pick this up.

**271/23            CO-OPTION OF THE NEW COUNCILLOR**

Councillor W McDonald has now made his declaration as a sworn in Councillor of Farnhill Parish Council and will complete and return all of his necessary paperwork at the next meeting,

**272/23            APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 26<sup>TH</sup> JANUARY 2023 AND TO DISCUSS ANY OTHER ISSUES REGARDING THE MINUTES.**

Minutes approved all in attendance agreed. Councillor J. Waring proposed and Councillor S. Trigg 2nd.

Regarding the proposed Subcommittee it was agreed that this is only on the basis that it is to be a group delegated to look over something specific and report findings back to the Council for full Council approval.

Council to think about setting up people with a responsibility for a particular area and to attend the training so that we can be up to date with legislation and any changes. It was suggested Clerk to do the next available training. Chair proposed that if Clerk sees a Clerks training course then to go for it and it has been pre-approved in principal to go ahead and Clerk to then bring invoice to the meeting for payment. Finance courses and Clerks Role courses.

Clerk to look at Grassington minutes

**273/23            TO DISCUSS MEETING TIMES, DATE AND AGENDA**

Farnhill Annual Parish Meeting to be held 27<sup>th</sup> April or on the 4<sup>th</sup> May if cannot go ahead on the first suggested date.

Clerk To invite Councillor Brown once a date has been confirmed. Clerk to also send an invite to NYCC to send a rep. with an overview of the new Council. Clerk to write to the police and ask if they could attend and discuss matters relevant to Farnhill. Item to be placed on the Agenda for the next meeting.

**To invite**  
**274/23            ISSUES RAISED BY PARISHIONERS**

Complaint received from a resident regarding the blocked drains and a further request from another resident to have the kerb level raised and the road resurfacing on Main Street from No. 79-87 as the eroded surface is allowing water to seep into the ground and is causing damage to the homes along the area in question. Clerk to use the letters from the residents with redacted information and send them to the Supervising Engineer at Highways area 5 Skipton and to also Report to NY Highways and to put the information on the website.

**275/23            PLANNING APPLICATION REF2023/24787/HH DEMOLITION OF CONSERVATORY, PERGOLA AND OUTBUILDINGS , AND CONSTRUCTION OF SUNROOM, CLOAKROOM AND PARKING AREA AT HARDWICH COTTAGE, 5 BUCKLAR HILL, NEWBY ROAD FARNHILL KEIGHLEY BD20 9AS**

All documents attached to the application can be viewed <https://publicaccess.cravencd.gov.uk/online-applications>

The council have no Objections to this planning application. Clerk to inform Planning of the same.

**276/23            DEVELOPMENT PLAN**

- a. **Highways – Drains, Roads etc** Please see update by Councillor Brown and the recent issues raised by 2 residents and conclusion of the same.
- b. **Lighting Issues –**
  - i. Hanover Street
  - ii. Inspection schedule leading to replacement programme

A letter has been sent to NYCC regarding these issues and Chair will forward a copy on to Councillor Brown so he too can assist with getting these matters moved forward.

- c. **Update on the following items for the play area**
  - i. Lease – to be placed on next mth agenda.
  - ii. Inspection of Play Area – Councillor J. Walton has this. Councillor S. Close will take over doing this role.
- d. **Continuing to improve our Council –** The Minutes have been addressed and Training Programs approved above.
- e. **Standing Orders – Newly approved standing orders will be printed for each Councillor**

**277/23            ARBICULTORISTS TREE INSPECTION AND WORKS TO BE UNDERTAKEN ON THE ARBOUR AND PINFOLDS / APPLICATIONS TO UNDERTAKE ANY NECESSARY WORKS UPON RECEIPT OF REPORTS.**

Clerk to go back to the Arboriculturist and request a full explanation of what they have inspected i.e. We require the outcomes of the inspections of all the trees in the Parish not just for the Arbour and to identify which trees were inspected and what the proposed outcomes for each tree was. Parishioners are concerned that the lower Arbour may not have been checked and some TPO trees in the corner were missed. Some parishioners have complained about the debris and general mess left by the contractors following their work in the upper arbour Request his availability to meet up with one of the Councillors to do a walk through. Clerk to contact previous Clerk to see if she can recall the inspection doc. from the previous inspection and to also check through the files to see if there is anything there.

Clerk to also write to the Pinfolds and confirm that the Council are happy to put in a request to Craven for written confirmation that he can undertake works for reduction but that he will need to cover the expense of the works. Clerk to similarly also contact the other resident who made enquiries regarding reduction to a few trees on the Arbour. Clerk to thereafter put a request for written consent to Craven to have the trees reduced.

Clerk to withhold payment until the above has been undertaken and we have a full report of both Pinfolds and the Arbour that will satisfy the insurance responsibilities.

**278/23            TO DISCUSS INSTRUCTION OF EXTERNAL AUDITOR**

Councillor J. Waring proposed if the previous Auditor is happy to do it then there is no issue reinstructing as his fees were very reasonable last time and it needs doing. All Councillors in attendance agreed. Clerk to get a date for the Audit to be undertaken.

**279/23            DOG WASTE MANAGEMENT**

The Council have requested that a new post (4-5ft high) be installed ideally near the steps opposite the existing bin at Newby Road near Bucklar Hill/Parsons Bridge.

Chair and Councillor W. McDonald will purchase a post and install the same between them.

**280/23            GRIT BINS**

A new bin was requested on Starkey Lane as this appears to have been damaged. A request was also put in to have the bins refilled. Clerk will follow up for the next meeting.

**281/23            COMMUNITY SPEED GROUP**

A Councillor has spoken with a resident who has confirmed that they are happy to assist in setting up a community speed group however they are not sure what needs doing. It was agreed that Councillor S. Close will contact the resident and suggest they might seek advice from Cononley Parish Council for advice as they have already started a similar scheme.

**282/23            RENTAL AGREEMENT WITH RESIDENT FOR LAND DESCRIBED AS GARDEN RENTAL**

Two Councillors have been nominated to review the agreement and highlight any possible amendments at the next meeting. A map has been prepared and will be printed, brought to the meeting and attached to the contract.

**283/23            TO DISCUSS IF DD SET UP FOR PAYMENT FOR THE DOMAIN RENEWAL OF THE HISTORY CLUBS WEBSITE.**

This matter has all been sorted.

Farnhill Parish website is back up and running again however the person handling it is retiring. One of the Councillors will ask someone they know if they can take over. We also need to pay for the domain which had expired, Clerk is awaiting invoice for the same.

**284/23            CORONATION OF KING CHARLES 3<sup>RD</sup>**

Unfortunately the Institute has suffered a flood causing significant damage to the Hall flooring so Councillors are not sure what the stance will be with regards to its use for the Coronation of King Charles 3<sup>rd</sup>. It was agreed that Councillor W. McDonald and Councillor J. Walton would attend a joint meeting on 1st March with a view to discussing the possibilities of a joint celebration for Kildwick and Farnhill.

**284/23            CONONLEY PARISH COUNCIL REQUEST TO JOIN THEM WITH MAKING AN APPLICATION FOR A GRANT FOR WARD MEMBER FUNDING VIA CLLR BROWN TO IMPROVE ACCESS TO THE LEEDS - LIVERPOOL CANAL TOWPATH AT THE CONONLEY LANE JUNCTION WITH THE A629 SKIPTON ROAD.**

Clerk will invite a representative from Cononley Parish Council to the next meeting on 23<sup>rd</sup> March 2023

**285/23            RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

