

FARNHILL PARISH COUNCIL

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DRAFT MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON THURSDAY 26th JANUARY 2023 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.

BUSINESS

PRESENT

Councillor. D Atkinson (Chairman), Councillors, S. Close, J. McFarlane, J Waring, S Trigg, J. Walton, Clerk J. Fieldhouse

245/23 APOLOGIES AND REASON FOR ABSENCE

CDC Representative sends his apologies.

246/23 PUBLIC PARTICIPATION (MAXIMUM 15MINS)

1 Member of the public in attendance.

247/23 DISCLOSURE OF INTERESTS

Councillor S Trigg wished to have a disclaimer read into the minutes that she is participating in Council Business in her own right as a Councillor and not as a lawyer, as she is not insured to give legal advice in her personal capacity and any issues that arise that require a legal opinion must be confirmed by the Parish Council's own lawyers

248/23 UPDATE FROM CDC REPRESENTATIVE

Apologies received from Councillor A. Brown.

249/23 APPLICATION FOR CO-OPTION AS A COUNCILLOR

Member introduced himself and gave some background to his experiences. Councillors provided member with an insight to the responsibilities of a Councillor. Thereafter all Councillors present agreed that the applicant can be coopted into the council. Clerk to bring the necessary documentation along to the next meeting.

250/23 APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON THE 24TH NOVEMBER 2022 & 22ND DECEMBER 2022.

It was agreed that the 1st draft of the Minutes must go out within 1 week to the Councillors. There is then to be a period of 7 days for Councillors to respond with any comments . Clerk to undertake track changes, number and date all drafts when sending them out to Councillors. It was further agreed that all Council business is shared amongst everyone not individuals Chair Councillor proposed all present approved

November Minutes were approved
December Minutes were approved Councillor J. Waring Proposed and Councillor J. McFarlane 2nd the proposal.

251/23 **ISSUES RAISED BY PARISHIONERS**

Timing of the minutes – resolved as above

Trees – Clerk spoken with this resident. Clerk to notify the arboriculturist of concerns over height.

252/23 **UPDATE ON WORKS BEING UNDERTAKEN AT FARNHILL HALL**

It has been confirmed by the Local Planning Authority that works are being undertaken at Farnhill Hall and that the owners are taking all the appropriate advice and steps to ensure that any works undertaken are all in the best interest of conservation. Advice has also been given by the Council with regards to being careful not to damage any of the tree roots.

253/23 **DEVELOPMENT PLAN**

- a. **Highways – Drains, Speeding Cyclists etc.** –
Unfortunately, we can't do anything about cyclists.

Drains , The Chair reported on a meeting with the NYCC flood risk management engineer and two members of the principal consultant company with whom he works. Councillor McFarlane and Councillor Atkinson attended the meeting which was to discuss issues of flooding within the Parish. The officer was appraised of all the recorded issues of flooding within the Parish. Several of the issues concerned blocked, broken, or inadequate drains but the wider issues of flood water sources and outlet capacity was noted as a major contributory factor. The Consultants has visited the sites of, and were aware of, specific issues at the junction of Main Street and Bradley Road and of flood water pouring from the track to the moor and outpouring onto Main Street/Grange Road south of Dunbruin. They were also familiar with the flooding issues along the A629 and surrounding fields and properties. They were anxious to seek evidence from Parishioners of all the flooding events and to that end the Chair undertook to seek permission from all the Parishioners affected to forward their names, and addresses to the NYCC officer to enable him to build a bank of evidence to support his analysis. That task has been completed and names and addresses forwarded. Councillors McFarlane and Atkinson accompanied the Officers to the site of flooding under the culvert and to the beck which divides the Parishes. The Officers noted the issues and problems with the drainage under the culvert and the severe impact of that on entry to and exit from the village. All concerned reported on the usefulness of the meeting. The Council look forward to receiving both the analysis of the issues and a plan for the remediation.

- b. **Lighting Issues**
- i. Hanover Street
 - ii. Inspection schedule leading to replacement programme
A Councillor has been trying to get through to lighting but not getting any response. The issues were first raised some 2 years ago now. Chair to write to the head of section. This was Proposed by Councillor J. McFarlane and approved by all.
- c. **Update on the following items for the play area**
- i. Lease – The amended lease document has now been received. Clarification has been received from the Solicitor about ownership of the equipment and processes and liability at the end of the lease. The Council resolved unanimously that the lease be signed which was accordingly completed. Councillor Walton agreed to photograph the play area and equipment to be retained as a record of the site and equipment as at the date of signing the lease.
 - ii. Inspection of Play Area – Councillor J. Walton doing this
- d. **Continuing to improve our Council**
Chair confirmed that things are working well as a team.

e. **Standing Orders**

A Councillor proposed that we have a subcommittee with delegated authority to oversee the important documents who can go through them and approve the same. Chair checked this against the Standing Orders and this is something that we can do. Clerk to remove track changes on the current document and produce a clean copy of the standing order and Chair will sign it off. A Resolution was passed that going forward a committee be established with delegated power to act on behalf of the whole Council to which individual items may be referred at the direction of the whole Council as necessary and appropriate

254/23 **ARBICULTORISTS TREE INSPECTION AND WORKS TO BE UNDERTAKEN ON THE ARBOUR AND PINFOLDS / APPLICATIONS TO UNDERTAKE ANY NECESSARY WORKS UPON RECEIPT OF REPORTS.**

Clerk to chase straight after inspection to find out if they are safe.

255/23 **TO DISCUSS INSTRUCTION OF EXTERNAL AUDITOR**

Prior to the completion of the form seeking exemption for external audit, the clerk to contact previously used internal auditor with a view to his re-appointment.

256/23 **DOG WASTE MANAGEMENT**

Clerk to Ask Craven Waste Services to confirm cost for them to put the post in.

257/23 **GRIT BINS**

Should be replaced soon.

258/23 **COMMUNITY SPEED GROUP**

A Parishioner has written to NYCC regarding the A629 and Main Street. Unfortunately, there is nothing that can be done on the A629 and Main Street is not suitable for traffic calming measures. Councillor Close agreed to consult with a Parishioner about setting up a Community Speed Group.

259/23 **RENTAL AGREEMENT WITH RESIDENT FOR LAND DESCRIBED AS GARDEN RENTAL**

A Councillor confirmed that the resident Rents the front garden and the stone trough Councillor J. McFarlane and Chair D Atkinson are to review the current agreement wording and decide if appropriate then they will locate a map to attach but this will not be done until March.

260/23 **TO DISCUSS IF DD SET UP FOR PAYMENT FOR THE DOMAIN RENEWAL OF THE HISTORY CLUBS WEBSITE.**

All sorted, we are just waiting to hear from the History group about the outdated product. Councillor S Trigg will look into changing the contact details. Clerk to look into how to attach other documents.

261/23 **CORONATION OF KING CHARLES 3RD**

A couple of members from Kildwick have set up a working party and have asked us to join. Councillor J. Walton will join the group. Maybe able to get Farnhill hall and the church involved.

The history group are also putting on an event similar to what they did for the jubilee, presentation tea etc. so this will need to be taken into account.

262/23 **RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

To Discuss / complete questionnaire received regarding the Draft North Yorkshire Parish Charter Proposal – J. McFarlane will look through the Proposal and raise points to make it

easier for those that don't have time to go through the document in full. All Councilors to read the raised points before the next meeting in March.

To Discuss a response for Cononley Parish Council request to join them with making an application for a grant for Ward Member Funding via Cllr Brown to improve access to the Leeds - Liverpool Canal towpath at the Cononley Lane junction with the A629 Skipton Road. The current position is that Canal and Rivers Trust has agreed to put in temporary steps.

There is a potential for accidents if it is made too easy a route because dogs dash out when they get the smell of hotdogs from the bottom.

It was agreed that Clerk will respond to the request and confirm , Yes Farnhill Parish is interested in assisting but would like to meet and for them to propose some dates and times. Councillor S. Trigg and Councillor J. McFarlane will be happy to attend any meetings on behalf of Farnhill.

263/23 FINANCE & ACCOUNTS

To consider the following invoices for approval

• Jodie Fieldhouse (Salary January)	£217.18
• Nest Pension	£11.46
• Christmas Tree	£50.00
• Farnhill Village Hall Rental Fees	£225.00
• ICO Data Protection Fees	£40.00
• Solicitor Fees for Lease	£1050.00

All fees approved Chair proposed Vice chair 2nd .

264/23 CORRESPONDENCE

e-mail received from company offering FREE Fully Funded EV Charge Points for Farnhill Parish Council – needs more thought about this.

Arbour – found that it has become unkempt but it may be too late for snagging list. It was agreed that the Clerk should attempt to find original emails previous Clerk sent and chase them up.

Scam e-mails – All Councillors aware of this.

Notice received from NYCC regarding NYCC intention to pass resolution at a meeting on 7th February 2023 in relation to adopting the provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976. Clerk to write back and get clear information as to what exactly they want us to do with this.

265/23 MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.

266/23 HOLIDAYS

DATE OF NEXT MEETING
THURSDAY 23 FEBRUARY 2023 IN KILDWICK/FARNHILL INSTITUTE AT
7.30PM

All members of the village are welcome to attend

Clerk 2 February 2023

Items for the agenda for next month: Approval of minutes of meeting in January, Development Plan, dog waste bin, Highways, Lease, NYCC Street Lighting.