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**MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON
THURSDAY 29TH AUGUST 2024 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.**

BUSINESS

ATTENDEE: CHAIR CLLR J.WARING, CLLRS D.ATKINSON, W. MCDONALD, J. WALTON, NYC REPRESENTATIVE, CLERK J.FIELDHOUSE AND Potential NEW CLLR. A. KEENAN-DUNNE

113/24 APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON

Cllr S Close sends his apologies and reasons for absence. Clerk apologized for errors made within this months agenda.

It was resolved to accept both apology and reason of Cllr. Close and that Clerk can undertake the necessary amendments to both agenda and minutes for continuity both will be shared and approved at next meeting.

114/24 PUBLIC PARTICIPATION (MAXIMUM 15MINS)

x2 residents regarding a light fitting (opted to wait for the discussion point to come up on the agenda)
x 3 residents regarding washing line – representing 6 residents all using the facilities –

The residents wanted to understand what is the driving behavior of the council and one resident wanted to know why the clerk did not respond to emails. The Clerk confirmed that she responded to all residents whose emails she received regarding the washing line and updated them regarding the change of meeting just in case they had not looked at the parish website or the notice board in the village. Other residents confirmed that they did receive Clerks response and Notice of the change of date and had shared it with the group. The residents were frustrated that the agenda and Notice of change of date did not go on the Facebook account. It was explained that this is not the official Parish site and they can find all of the official notices / agendas / minutes/development plans etc on the Parish website or they can contact the Clerk for this information. It was resolved the Parish Facebook site will be discussed at a later date.

The discussion then moved on to stairs on the Arbour which are all now safe but without regular maintenance of the Arbour they will be back in the same position. The residents have not been provided a plan for the Arbour. A Councillor explained the history of the Arbour and the fact that the parish requested opinions from residents at the annual meeting of the parish but there was very few residents who attended. A plan for the Arbour is in place which is on the parish website. New steps were also put on the Arbour. The issues with the village maintenance is owing to the fact that the parish had a contractor who was unable to finish the job and a second one that did not do it and a third one. And due to the extent of work required and the limited budget left for the year owing to all the recent tree works on the Arbour and the extent of work required by the recent contractor the parish are once again without a contractor.

It was resolved that the washing line will be discussed and a letter will go out to all residents of the village to get their take and/or suggestions regarding the future of the washing lines and the village maintenance. The residents confirmed that they have a group of 5 or 6 that are willing to assist in maintaining the land with the use of the parish equipment. The residents were thanked for their very kind offer and informed to put this offer of help forward within their response to the Clerk. The residents were thanked and assured that their attendance and contribution was greatly appreciated.

115/24 DISCLOSURE OF INTERESTS

NONE

116/24 DECLARATION OF ACCEPTANCE OF OFFICE AND REGISTER OF INTERESTS FOR NEW COUNCILLOR TO BE COMPLETED AND WITNESSED

Chair proposed to co-opt Cllr. Anne-Marie this was 2nd by Cllrs. Atkinson and McDonald.

117/24 UPDATE FROM NYC REPRESENTATIVE

The new building plans for North Yorkshire last year were to have 2300 houses built every year. The new target is now 4300. The Criteria in the original plan will still stand but if we do not meet the new targets, we will lose control and will not be able to have any input into the planning applications.

The project agreed to rebuild Airedale Hospital is currently on hold due to there being no plan and no budget allocation for the new hospital rebuild to go ahead.

The Boundary Commission is currently looking at what areas go together to make up constituencies.

There is locality funding remaining around £7500 this is normally allocated before the end of November.

For any tree overgrowth on the highways just report it to NYC Highways Team and they will sort this.

118/24 CLERKS REPORT

All Councilors received and reviewed this. Updates can be viewed in each point below.

119/24 APPROVAL OF MINUTES OF FARNHILL PARISH COUNCIL MEETING HELD ON 25.07.2024 AND EXTRAORDINARY MEETING HELD ON 08.08.2024.

It was resolved that both of these Minutes are approved.

120/24 REQUEST FOR REMOVAL OF LIGHT FITTING FROM MAIN STREET

Resident confirmed that he is unable to open the window at night because the light attracts too many moths which then get into the home. The resident wanted to know if the Clerk has looked into if there was a wayleave for the light fitting. It was explained that this light fitting has been there for so long that it will be classed as an easement, resident was asked how long this has been an issue for them and he confirmed it has always been a problem for the family. Resident is willing to try other options i.e. Resighting of the light below the windowsill but aware there is a height restriction on how low the light fitting can be from the ground, a heritage light fitting maybe angled differently etc.

It was resolved that Clerk will write to NYC - Lighting to see if they can come up with a solution to the problem. Include residents are willing to consider all options could they confirm what options there are.

121/24 A RESIDENT REPORTS ISSUES WITH OVERGROWN BRAMBLES SCRATCHING CARS WHEN TRAVELLING BETWEEN BRADLEY ROAD AND FARNHILL . AND ACCESS/SAFETY ISSUES FOR RESIDENTS OF GRANGE ROAD DUE TO OVERGROWN BUSHES BLOCKING VIEW OF ONCOMING TRAFFIC AND PARKED CARS ON THE OPPOSITE SIDE BY THE ENTRANCE GATES TOWARDS THE MOORS – RESIDENTS REPORT NEEDING TO DO 3.6 TURN TO EXIT THE VERY TIGHT SIDE ROAD INTO DIRECT TRAFFIC BLINDLY ON THE WRONG SIDE OF THE ROAD DUE TO CARS BEING PARKED OPPOSITE THE EXIT

Following an in depth discussion it was resolved Clerk is to write to Highways about the overgrown bushes and brambles to see about getting them cut back. And to request that the side opposite the current no parking zone on Grange Road is also blocked to allow residents safer access/exit.

122/24 OBSTRUCTIONS ON NEWBY ROAD

Wheelie bins on footpath, parking on footpath.

Resolved to write to occupiers of Newby Road.

123/24 EMERGENCY PLANNING

All resolved and available online on the Parish website under the title documents / policies.

124/24 COMMUNITY RESILIENCE FOR AIRE VALLEY – STORAGE OF SANDBAGS AND OTHER FLOOD DEFENCE MECHANISMS

1st grit bin and sandbags have been delivered and the 2nd grit bin has been approved on basis there is one delivered.

125/24 THE ARBOUR

▪ **BOULDERS**

It was resolved to defer this matter as awaiting a response from the resident.

▪ **REPORT OF ENCROACHING**

The Chair has looked into this using the rental agreements maps but it is very difficult to establish where the boundaries are. It was resolved to defer this.

▪ **SAFETY OF WASHING LINE ACCESS AND BROKEN POLE.**

A letter for all residents to provide an opinion on this matter has been drafted in advance of the meeting and read out to all Councillors in attendance. It was agreed it was nicely written however we needed to add details of how to respond. It was Discussed at length and agreed that responses should be sent to the Clerk by email so that all responses can be collated and prepared in advance of the next meeting on the 26th September.

It was resolved that this letter will go out to all residents and a deadline of 20.09.2024 for responses. Clerk to instruct printers to do 20 less prints than usual as there always seems to be leftovers. Clerk to then fold and deliver to the nominated Cllr. For collection and deliveries.

- **SAFETY / MAINTENCE OF STEPS** – The contractor has confirmed that he is not able to assist with the maintenance of the village any longer.
- **TREE REMOVAL REQUEST FROM RESIDENT FOR A SYCAMORE TREE GROWING ON THE LANE CONNECTING ARBOUR TOP TO THE MAIN STREET, ADJACENT TO CRAGLANDS** – It was resolved that Clerk is to write to the resident and confirm that the Parish has no objections with him taking the tree out and that the Parish are happy to put the application through for him but he would have to fund if it is approved. It was further resolved that if the resident returns with confirmation that he will fund the removal then Clerk is to go ahead and make the application.
- **CHERRY TREE AND BEECH TREE ON ARBOUR RE POLLINATION AND OR REMOVAL.** It was resolved to remove this item from the agenda as there is nothing that can be done until the tree has had time to settle and nesting season has finished.

126/24 **MARY STREET LIGHT/ FITTING**

The light fitting has actually been put in on Mary Street but Clerk has had no communication back from North Yorkshire. The old bracket was removed but not returned to the council. The Council was made aware that the contractor who removed it gave it to a resident after confirming they were going to throw it away. It was resolved that given the contractor was going to disregard the bracket there is not a lot we can do about this.

127/24 **FINANCIAL COMPLIANCE/ POLICIES TO BE SIGNED OFF FOLLOWING REVIEW / APPROVAL ON 25.07.2024**

It was resolved that the Financial policy was all signed off and approved so this can now go online. Clerk to diary this review so in the calendar every year.

128/24 **RENTAL AGREEMENT ARBOUR HOUSE**

It was agreed that the agreement is a bit much for what it is. Clerk to forward the agreement to the nominated Cllr. and he will look at it with a view to simplifying it more.

129/24 **FINANCE / BUDGETS REVIEW**

Clerk requesting permission to add the Grant onto cashbook and the budget sheet under grant title so we can keep a closer eye on it. Clerk confirmed that at present it is merely accounted for within the General Reserves.

It was resolved this can be added to the budget and will be a much easier way to monitor.

Clerk received an email from a previous member of the Council confirming that there were remaining historic funds that were given as part of a grant for the Towpath. (Clerk looked into this with previous Clerk and it would appear that this is correct). Clerk went through the previous paper accounts which confirmed that the remaining funds amount to £182.11 currently accounted for within the General Reserves section of the Budget sheet.(These were thought to have been general funds which were no longer needed under the heading Towpath and transferred into general reserves for cleanliness). These funds were part of a Community Grant for the upkeep of the Hedgerows and tree improvements on the canal towpath however the Canal and River Trust now has their own funding in place for this.

It was resolved that this item will be deferred until next meeting and the Parish will ask Cllr. Brown if it can go towards another community project. In the meantime Clerk will put within the Budget sheets so it is clear and mark it as a Grant so it does not get put back into General Reserves.

130/24 GARAGES AT BUCKLAR HILL

Unfortunately, neither Clerk or Cllr. Brown have made any progress with this despite sending a list of queries. Clerk and Cllr. Brown will endeavor to keep going with this.

131/24 CANAL AND RIVER TRUST ISSUES – SIGNS

Unfortunately, the nominated Councillor has not had any response back from the Canal and River Trust. It was resolved that the Clerk will once again write to the Trust pointing out the history of events and that the Grant is time limited. Clerk to request them to look into this matter and come back with suggestions on how we move forward with this and utilizing the funding in place.

132/24 WEB SITES

- A. **PARISH COUNCIL** – The calendar is now back up and running on the website but still working on getting the noticeboard back online. The use of Facebook for communications was discussed and it was resolved that this is not the appropriate form of communication as all Council communications should be run via the Clerk. It was agreed that there needs to be an agenda set for this item at the next meeting but for the time being all residents should be advised to use the parish website / Clerks email for communications.
- B. **HISTORY GROUP** – It was resolved that there are no issues and all running smoothly.
- C. **EMAILS - .GOV** – It was resolved that this will be deferred

133/24 LANDSCAPE CONTRACT

As confirmed above the Parish once again are left without a contractor. It was resolved to await the parishioners responses to the letter being sent out. Clerk to get all responses to the Chair by 23.09.2024 so they can be reviewed/collated.

134/24 DEVELOPMENT PLAN

- a. **Highways – Speed/ maintenance - GRANGE ROAD / 20MPH REQUEST FOR STARKEY LANE/MARY STREET.** – Awaiting a response from Highways , Clerk to chase.
- b. **Lighting Issues – LED installation / Request for heritage lighting on Mary Street.**
It was resolved that the light on Mary Street has been completed , Clerk to chase up progress on LED lighting and costs of the same.
- c. **Update on the following items for the play area –Inspection of Play Area -**
Unfortunately the annual inspection cannot be undertaken given safety issues and area being closed off. Clerk to notify contractors that it will have to be delayed until repairs are undertaken.
- d. **Lease Registration** – Still awaiting completion.
- e. **Continuing to improve our Council** – The Parish is cracking on and have just appointed a New Councillor. It was resolved that Clerk will send a copy of the Notice of Councillor vacancy to the nominated Councillor who has kindly offered to display it in a local business noticeboard with a view to hopefully getting another application to fill the remaining place.
- F. **Inspections of pathways, benches and walls** - It was resolved that Chair will agree a date at the next meeting to arrange a walk around the village / inspection.

135/24 **Planning Applications**

Application Number: ZA24/26210/TCA

Proposal: 3m pruning of one tree to the right of the drive. 2m pruning to one tree next to the conservatory.

Location: Ashbank, Bright Street, Farnhill, Keighley, BD20 9AX,

RESPONSES BEFORE 28.08.2024

Resolved no objections

To assist the Council in arriving at a decision we would like your views on the proposal. All documents attached to the application can be viewed / downloaded / printed from our website at publicaccess.cravendc.gov.uk/online-applications/.

NOTICE OF APPEAL

ZA23/25521/FUL Application for Proposed alterations and change of use to existing outbuilding to create residential dwelling, Outbuilding 11 Newby Road Farnhill. Appeal ref: APP/C2708/W/24/3349931

Kestrel Homes has appealed to the Secretary of State against the Council’s refusal of permission

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk>. If you do not have access to the internet, you can send your comments to: Ruth Howell The Planning Inspectorate, 3D Eagle, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

All representations must be received by 20th September 2024. Any representations submitted after the deadline will not usually be considered and will be returned. The

Planning Inspectorate does not acknowledge representations. All representations must quote the appeal reference APP/C2708/W/24/3349931.

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

The appeal documents are available for inspection at <https://publicaccess.cravencdc.gov.uk/online-applications>.

It was resolved that the clerk will draft an e-mail and the nominated Councillor will proof read/agree the final submission. Clerk to reiterate that the previous stance is to be considered in light of the appeal and point out about an accident in or around Dec 22 involving a car that ran into that very building. The ambulance crew were not able to access the scene and had to stretcher injured people from the site of the accident and a person lost their life because of it.

The Planning application does not conform to the local craven plan for Farnhill as a tier 4a village.

136/24 LAPTOP- contractor will need possession of laptop for 2 days to undertake the updates.

It was resolved that the contractor is safe and trustworthy so it is approved to leave the laptop with them. Clerk to contact them when can spare the laptop for a couple of days.

137/24 RESPONSES TO EMAILS, LETTERS AND PHONE CALLS

Responses to the suggestion of washing line removal all shared with Councillors.

Request for historic photographs of Main Street to assist with renovation plans. Clerk has obtained some from the History Group and shared them with the potential new owner.

138/24 FINANCE & ACCOUNTS

To consider the following invoices for approval

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| • Jodie Fieldhouse (Salary August) | £237.27 |
| • Nest Pension | £12.57 |
| • INSURANCE RENEWAL - DUE 8.09.2024 | £1434.43 |
| • NYC SANDBAG BIN 490032246 | £60.00 |
| • Kildwick & Farnhill Institute Rent | £200.00 |
| • Ink | £13.59 |
| • NYC SANDBAG BIN 490037669 | £60.00 |
| • Signed for Postal fees | £3.05 |

TRANSFER REQUEST APPROVED BY CHAIR £4000.00 FROM BUSINESS TO COMMUNITY ACCOUNT TO COVER PAYMENTS.

139/24 **CORRESPONDENCE**

140/24 **MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.**

Health and safety policy update. Clerk to forward any information available on the laptop and any available updates on health and safety from YLCA to the Chair.

141/24 **HOLIDAYS**

All members of the Council discussed availability up to the next meeting.

DATE OF NEXT MEETING
MEETING OF FPC THURSDAY 26TH SEPTEMBER 2024 IN
KILDWICK/FARNHILL INSTITUTE AT 7.30PM
ALL MEMBERS OF THE VILLAGE ARE WELCOME TO ATTEND

Clerk 25.08.2024

Items for the agenda for next month: Approval of minutes of meeting in January, Clerks Report, Development Plan, Highways, NYCC Street Lighting, Lease, Tree issues within Farnhill, Canal & River Trust Update, Budgets and Finances, Health and Safety.