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**MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON  
WEDNESDAY 29<sup>TH</sup> JANUARY 2025 AT 10:30AM IN KILDWICK/FARNHILL  
INSTITUTE.**

**BUSINESS**

**ATTENDEES:** CHAIR CLLR J.WARING, VICE CHAIR CLLR S.CLOSE, CLLRS  
D.ATKINSON, J. WALTON, W. McDONALD AND CLERK J.FIELDHOUSE

**261/25            APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON**  
Cllr. A Brown and Cllr. A. Keenan-Dunne provided their apologies and reasons for absence

It was resolved to accept both the apologies and reasons for absence.

**262/25            PUBLIC PARTICIPATION (MAXIMUM 15MINS)**

None

**263/25            DISCLOSURE OF INTERESTS**

None

**264/25            UPDATE FROM NYC REPRESENTATIVE**

There is lots of talk about the budget but it is looking to be a rise of around 4.99% in council tax .  
North Yorkshire Council has a 5 million deficit and they are trying to save money on the locality  
budget there is a proposal to cut it in half so Cllr. A Brown is fighting this but it does come to 1  
million saving across North Yorkshire.

Kex Gill is open as of Wednesday last week.

Planning - The local plan will be shared in the next week. There will be sight of a map showing any  
planning applications within North Yorkshire if there is something included it doesn't mean it has  
been assessed. If there are any proposed developments not included in the map the chances of this  
happening are very low. Nothing was flagged up on Skipton Road, however small developments may  
be added later eg. small garage / 4 homes etc. but not large sites.

Meeting with deputy mare about speed cameras .

There are concerns over gritting but they are not likely to change the current gritting routes.

To buy new grit bins it is £60 and £90 per year to have it filled.

**265/25            CLERKS REPORT**

All Cllrs. were supplied with a copy of this.

**266/25            TO CONSIDER THE MINUTES FROM THE FARNHILL PARISH COUNCIL**

## MEETING HELD ON 12<sup>TH</sup> DECEMBER 2024.

It was resolved that the Minutes are approved

### **267/25      UPDATE REGARDING PARKING ISSUES WITHIN THE VILLAGE**

A letter was sent to a resident who was disturbed by police in regards to parking issues.

It was resolved to add Cllrs. further comments to the previous clerks report.

Cllr's have had a discussion with a resident parking on Newby road. It was resolved that the nominated Councillor will invite an officer to attend the next meeting to discuss any potential options.

Clerk to chase up the fees for marking parking spaces on Starkey Lane to prevent confusion.

### **268/25      REQUEST FOR REMOVAL OF STREET LIGHT FITTING FROM A MAIN STREET PROPERTY**

Following an in depth discussion it was resolved that the council will not be registering the easement for the light fitting which is against the advice of NALC and YLCA as there is now written confirmation from the owners that an easement exists and Clerk is to add the light to the maintenance schedule for replacement with a heritage light which is against advice of NALC and YLCA.

The Clerk is to write to the resident and confirm it will be added the schedule.

### **269/25      THE ARBOUR**

- **BOULDERS / STAKES/ SHRUBERY** – It was resolved that Cllr. S. Close will get a quote for stakes and/or boulders. Previous letter discussed is not going out to residents.
- **REPORT OF ENCROACHING** – Cllr. J. Walton drafted a letter to the residents at the back of the arbour and it was agreed the letter can be sent.
- **REMOVAL OF WASHING LINES** – Cllr. S Close is going to ask for a quote for this to be done
- **TREE REMOVAL REQUEST FROM RESIDENT FOR A SYCAMORE TREE GROWING ON THE LANE CONNECTING ARBOUR TOP TO THE MAIN STREET, ADJACENT TO CRAGLANDS AND A SECOND REQUEST TO REMOVE CHERRY TREE AND BEECH TREE ON THE ARBOUR-** The response received states maps included in the application are inadequate. Cllr. D. Atkinson has now located the tree map and is going to update it so the Clerk can use this to send on to the tree officers.

### **270/25      WORKS AT FARNHILL HALL (AKA FERNHILL CASTLE ) PRE PLANNING AND ACTIONS TAKEN**

The owners have been ordered to stop all works until planning applications have been put through and accepted and/or declined. Residents to monitor and report to North Yorkshire Planning if this is not being followed.

**271/25            GARAGES AT BUCKLAR HILL**

Both the Clerk and Cllr. A. Brown are chasing this matter. A new team member is taking over this issue, Clerk has supplied her telephone number so she can bring him up to speed.

**272/25            CANAL AND RIVER TRUST  
LEAVE ON AGENDA MARK AS TO MONITOR INVOICE TO PAY.**

**273/25            BUDGET 2024-2025 TO ALLOCATE FUNDS**

It was resolved that £300 goes into website (IT expenses and website headings can be combined to one which makes a total of £460), £1000 grounds maintenance £200 in energy lighting and the rest £75 in new lighting.

**274/25            WEB SITES**

- A. PARISH COUNCIL – This is now live and Clerk is working through training videos to add info.
- B. HISTORY GROUP – Clerk to verbally confirm acc. details so can pay Fees.
- C. EMAILS - .GOV - CLERK AND SOME CLLRS HAVE SET THIS UP NOW. Chairs email is not working Clerk to reset password with website handlers and one address is spelt incorrectly Clerk to request this be amended.

**275/25            PROCUREMENT POLICY**

Cllr. J Walton is going to double check this as there is conflicting information regarding access to finance records . The Procurement policy and form to be brought in to next meeting and Cllr. J Walton and Clerk to talk through it.

**276/25            LANDSCAPE CONTRACTOR**

It was resolved to defer this matter until next month once all the procurement documents are up and ready.

**277/25            TO DISCUSS MANDATORY POLICIES AND FILE DOCUMENTS .**

**PRIVACY POLICY** – It was resolved to approve this policy

**ACCESSIBILITY POLICY** – Clerk to go back to website provider to see if they have anything for this as it is all about what programs and cookies are used etc. and Parish is unsure.

**DOCUMENT RETENTION POLICY** – Chair is working on this policy.

WE HAVE AGREED / UPDATED THE FOLLOWING DOCUMENTS

**GDPR**

**PRIVACY**

**STANDING ORDERS**

**FINANCE.**

**HEALTH AND SAFETY POLICY**

**EMERGENCY PLAN**

**IT WAS RESOLVED THAT CLERK WILL FORMAT THE POLICIES SO THEY ARE ALL THE SAME AND TO SEND TO CHAIR AND ALL CLLRS.**

**ASSETS LIST BEING UPDATED.**

**278/25            TO DISCUSS THE FARNHILL AND KILDWICK PINNACLE DOCUMENTS RECEIVED FROM THE EX- CHAIR OF KILDWICK MEETING**

FPC have received instructions to return the documents as the current fund handlers have decided to continue to deal with this.

**279/25            TO DISCUSS FALLEN TREE ON GRANGE ROAD AND URGENT ACTION TAKEN**

Thanks to Cllr. J Walton and the owner/resident, this matter was swiftly dealt with.

**280/25            ONGOING UPDATES FOR THE DEVELOPMENT PLAN - BEING UPDATED BY CLLR. D. ATKINSON**

**CLLR. ATKINSON SHARED THE DEVELOPMENT PLAN WITH ALL CLLRS**

- a. **Highways – Speed/ maintenance** - GRANGE ROAD / 20MPH REQUEST FOR STARKEY LANE/MARY STREET. DRAINAGE SYSTEMS FOR BRADLEY ROAD/ MAIN STREET. It was resolved Clerk to chase a date for drainage works to be undertaken.
- b. **Lighting Issues** -
  - i. **LED installation** .
- c. **Update on the following items for the play area –Inspection of Play Area** – issues with restructuring and funding is an ongoing issue.
- d. **Lease Registration** - Clerk to bring signed lease next month and chase registration.
- e. **Continuing to improve our Council-** resolved that this item can be removed
- f. **Inspections of pathways, benches and walls** - date to be set

**281/25            RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

Online surgeries re: speed watch. – discussed and not relevant.

Milestone refurbished – put on agenda for next meeting. Invite to March meeting and ask if he can provide any approximate costs of the works being undertaken.

Christmas tree has been removed and disposed of.

Chair is attending the Chairs discussion forum.

Clerk to get a price to print out 99 pages A4 8 copies. Bind them to make into a book. Approval given to incur £100 anything more to come back before printing.

